



BRANT HALDIMAND NORFOLK Catholic District School Board

Agenda

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Board Meeting
Tuesday, May 28, 2019 ♦ 7:00 p.m.
Boardroom

Trustees:

Members: Rick Petrella (Chair), Dan Dignard (Vice-Chair), Cliff Casey, Bill Chopp, Carol Luciani, Mark Watson, Kaiya Daly (Student Trustee)

Senior Administration:

Michael McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer) Michelle Shypula and Leslie Telfer (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

Almighty God, bless us as we gather today for this meeting. Guide our minds and hearts so that we will work for the good of our community and be a help to all people. Teach us to be generous in our outlook, courageous in the face of difficulty, and wise in our decisions. We give you praise and glory, Lord our God, for ever and ever. Amen

1.2 Attendance

1.3 Approval of the Agenda

Pages 1 -2

1.4 Declaration of Interest

1.5 Approval of Board Meeting Minutes – April 23, 2019

Pages 3 - 5

Approval of Special Meeting of the Board Minutes – May 6, 2019

Pages 6 - 7

1.6 Business Arising from the Minutes

2. Presentations

3. Delegations

4. Consent Agenda

5. Committee and Staff Reports

5.1 Unapproved Minutes and Recommendations from the Committee of the Whole Meeting – May 21, 2019

Pages 8 - 13

Presenter: Dan Dignard, Vice-Chair of the Board

- Extension of Budget Submission Date
- Surplus Accommodation – Grand Erie District School Board

5.2 Student Trustee Update

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Presenter: Kaiya Daly, Student Trustee

6. Information and Correspondence

7. Notices of Motion

8. Notices of Motion Being Considered for Adoption



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9. Trustee Inquiries

10. Business In-Camera

- 207 (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves:
- The security of the property of the board;
 - The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or her or her parent or guardian;
 - The acquisition or disposal of a school site;
 - Decisions in respect of negotiations with employees of the board; or
 - Litigation affecting the board.

11. Report on the In-Camera Session

12. Future Meetings and Events

Page 15

13. Closing Prayer

Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. Amen

14. Adjournment

Next meeting: Tuesday, June 25, 2019, 7:00 p.m. – Boardroom



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Board Meeting
Tuesday, April 23, 2019 ♦ 7:00 p.m.
Boardroom**

Trustees:

Present: Rick Petrella (Chair), Dan Dignard (Vice-Chair), Cliff Casey, Bill Chopp, Carol Luciani, Kaiya Daly (Student Trustee)

Absent: Mark Watson

Senior Administration:

Michael McDonald (Director of Education & Secretary), Michelle Shypula and Leslie Telfer (Superintendents of Education), Jim LoPresti (Corporate Services Advisor)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Chair Petrella.

1.2 Attendance

As noted above.

1.3 Approval of the Agenda

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the April 23, 2019 Board meeting.

Carried

1.4 Declaration of Interest – Nil

1.5 Approval of Board Meeting Minutes – March 26, 2019

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the March 26, 2019 Board meeting.

Carried

1.6 Business Arising from the Minutes – Nil

2. Presentations – Nil

3. Delegations – Nil

4. Consent Agenda – Nil



5. Committee and Staff Reports

5.1 Unapproved Minutes and Recommendations from the Committee of the Whole Meeting – April 16, 2019

Vice-Chair Dignard reviewed the business of the April 16, 2019 Committee of the Whole meeting and brought forward the following recommendations:

THAT the Brant Haldimand Norfolk Catholic District School Board approves the revised Catholic School Advisory Councils Policy 200.31.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Service Animals in School Facilities Policy 200.40.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the rescinding of the Director of Education Performance Appraisal Policy 100.02.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the revised Board By-Laws, which includes the imbedding of the Director of Education performance appraisal into the By-Laws and the ability of a Notice of Motion to be passed by unanimous consent, as amended.

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of April 16, 2019.

Carried

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of April 16, 2019.

Carried

5.2 Student Trustee Update

Student Trustee Daly reviewed the status of the recruitment process for next year's student trustee. She explained that recent events at the high schools have been around the arts.

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Update.

Carried

6. Information and Correspondence – Nil

7. Notices of Motion – Nil

8. Notices of Motion Being Considered for Adoption – Nil

9. Trustee Inquiries – Nil



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10. Business In-Camera

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

11. Report on the In-Camera Session

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

12. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

13. Closing Prayer

The closing prayer was led by Chair Petrella.

14. Adjournment

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the April 23, 2019 Board meeting.

Carried

Next meeting: Tuesday, May 28, 2019, 7:00 p.m. – Boardroom



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Special Meeting of the Board
Monday, May 6, 2019 ♦ 1:00 p.m.
Trustees' Meeting Room**

Trustees:

Present: Rick Petrella (Chair)

Teleconference: Dan Dignard (Vice-Chair), Carol Luciani, Mark Watson

Absent: Cliff Casey, Bill Chopp

Senior Administration:

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Michelle Shypula and Leslie Telfer (Superintendents of Education), Jim LoPresti (Corporate Services Advisor)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Chair Petrella.

1.2 Attendance

As noted above.

1.3 Approval of the Agenda

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the May 6, 2019 Special Meeting of the Board.

Carried

1.4 Declaration of Interest – Nil

2. Presentations – Nil

3. Delegations – Nil

4. Consent Agenda – Nil

5. Committee and Staff Reports – Nil

6. Information and Correspondence – Nil

7. Trustee Inquiries – Nil

8. Business In-Camera

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried



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9. Report on the In-Camera Session

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

10. Closing Prayer – Nil

11. Adjournment

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the May 6, 2019 Special Meeting of the Board.

Carrie

Next meeting: Tuesday, May 28, 2019, 7:00 p.m. – Boardroom

**RECOMMENDATIONS FOR THE BOARD FROM THE
COMMITTEE OF THE WHOLE**
May 21, 2019

| AGENDA ITEM | MOTION |
|------------------------|--|
| 5.1 | THAT the Brant Haldimand Norfolk Catholic District School Board approves the timeline for the 2019/2020 budget estimates submission to the Ministry of Education be extended to July 24, 2019. |
| 5.2 | THAT the Brant Haldimand Norfolk Catholic District School Board advises the Grand Erie District School Board that the Brant Haldimand Norfolk Catholic District School Board has no interest in the following property: <ul style="list-style-type: none"> • Grandview Central Public School, 11 Thrush Street, Dunnville |

RECOMMENDATIONS:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of May 21, 2019.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendation of the Committee of the Whole Meeting of May 21, 2019.



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Committee of the Whole Tuesday, May 21, 2019 ♦ 7:00 p.m. Boardroom

Trustees:

Present: Rick Petrella (Chair), Dan Dignard (Vice-Chair), Cliff Casey, Bill Chopp, Carol Luciani, Mark Watson, Kaiya Daly (Student Trustee)

Senior Administration:

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Michelle Shypula and Leslie Telfer (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Chair Petrella.

1.2 Attendance

As noted above.

1.3 Approval of the Agenda

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the May 21, 2019 meeting.

Carried

1.4 Declaration of Interest – Nil

1.5 Approval of Committee of the Whole Meeting Minutes – April 16, 2019

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the April 16, 2019 meeting.

Carried

1.6 Business Arising from the Minutes - Nil

2. Presentations - Nil

3. Delegations - Nil

4. Consent Agenda

- 4.1** THAT the Committee of the Whole refers the approved minutes of the Joint Use Agreement Task Force meeting of March 19, 2019 to the Brant Haldimand Norfolk Catholic District School Board for receipt.



- 4.2** THAT the Committee of the Whole refers the unapproved minutes of the Special Education Advisory Committee meeting of April 16, 2019 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Moved by: Cliff Casey

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 Extension of Budget Submission Date

Director McDonald indicated that the technical papers have not been released yet, and it is the technical papers that inform the decisions for the 2019-20 budget. The government has extended the budget submission deadline until July 24, 2019. Therefore, it is the recommendation from staff to extend the Board's budget timeline for submission to July 24, 2019, in accordance with the government's extension.

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the timeline for the 2019/2020 budget estimates submission to the Ministry of Education be extended to July 24, 2019.

Carried

5.2 Surplus Accommodation – Grand Erie District School Board

Superintendent Keys indicated that Grand Erie District School Board has made the Brant Haldimand Norfolk Catholic District School Board aware that they will be selling Grandview Central Public School, 11 Thrush Street, Dunnville. It is the recommendation of staff to decline to purchase the property.

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board advises the Grand Erie District School Board that the Brant Haldimand Norfolk Catholic District School Board has no interest in the following property:

- Grandview Central Public School, 11 Thrush Street, Dunnville

Carried

6. Information and Correspondence

Superintendent Telfer presented data from the EQAO pilot project. All of the schools showed an increase in results. Some were not as high as we would like. Further investigation into the grades/locations that did not show a markable increase will be conducted. There was further discussion about factors that may affect the overall EQAO scores for a given location.

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence since the last meeting.

Carried



7. Trustee Inquiries

There was a trustee inquiry about the procedure used to notify teachers of surplus and redundancy. Director McDonald clarified the process and indicated that the only letters that have been sent to date were for teachers that received an interim contract.

8. Business In-Camera

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

9. Report on the In-Camera Session

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

10. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

11. Closing Prayer

The closing prayer was led by Chair Petrella.

11. Adjournment

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the May 21, 2019 meeting.

Carried

Next meeting: Tuesday, June 18, 2019, 7:00 p.m. – Boardroom

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Mike McDonald, Director of Education & Secretary
Presented to: Committee of the Whole
Submitted on: May 21, 2019
Submitted by: Mike McDonald, Director of Education & Secretary

EXTENSION OF BUDGET SUBMISSION DATE

Public Session

BACKGROUND INFORMATION:

The Grants for Student Needs (GSN) grant received from the Ministry of Education is the major source of funding for school boards throughout Ontario. It is from this funding and some other sources that school boards are able to build their staffing needs and determine budget estimates to be submitted to the Ministry.

DEVELOPMENTS:

Typically these grants, and the subsequent technical papers which provide the specific amounts, formulas and uses for these monies, are received by school boards by the end of March and into early April. With the delayed release of the provincial budget this year, the GSN grants were not released until April the 26 through the 2019:B14 memo. Although there is not a confirmed date of the release of the technical papers, they are rumored to be released on May 17th.

In the aforementioned 2019:B14 memo, in recognition of the late release of this important funding information, school boards were given the option of extending the submission date four weeks, from June, 28th, 2019 until July 24th 2019. In order to ensure that the Brant Haldimand Norfolk Catholic District School Board has adequate time to complete an accurate and comprehensive budget submission, it is recommended that the Board take advantage of this extra time, and accept the four week extension to submit the 2019-20 EFIS Estimates file.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk District School Board approve that the timeline for the 2019/2020 budget estimates submission to the Ministry of Education be extended to July 24, 2019.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Scott Keys, Superintendent of Business & Treasurer
Presented to: Committee of the Whole
Submitted on: May 21, 2019
Submitted by: Mike McDonald, Director of Education & Secretary

SURPLUS ACCOMMODATION – GRAND ERIE DISTRICT SCHOOL BOARD Public Session

BACKGROUND INFORMATION:

In accordance with Regulation 444/98 under the Education Act, the Grand Erie District School Board has issued a proposal to certain publicly-funded organizations to dispose of property, which they have declared surplus. The Grand Erie District School Board has requested that we reply within 90 calendar days regarding our interest in the property.

DEVELOPMENTS:

The property, which the Grand Erie District School Board has declared as surplus is:

- Grandview Central Public School, 11 Thrush Street, Dunnville.

The Board does not have need of a school building in this area; therefore, management recommends that the Board advises the Grand Erie District School Board that we have no interest in this property.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board advises the Grand Erie District School Board that the Brant Haldimand Norfolk Catholic District School Board has no interest in the following property:

- Grandview Central Public School, 11 Thrush Street, Dunnville.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Kaiya Daly, Student Trustee
Presented to: Board of Trustees
Submitted on: May 28th, 2019
Submitted by: Michael McDonald, Director of Education & Secretary

STUDENT TRUSTEE REPORT

Public Session

BACKGROUND INFORMATION:

The last month has been filled with spring sports seasons and preparations for a quickly approaching end of the school year. Prom Committee's are hard at work along with student council and staff to organise the final events of the year.

DEVELOPMENTS:

Every school has participated in Track and Field this month for their schools and BCCSSA events. Each school's student councils are preparing end of year events and assemblies. There are several events that are approaching to honour the success of students academically, athletically and artistically.

SCHOOL NEWS:

Assumption College has a big event known as Relay for Life coming up quickly. Next week, students will gather around their track and participate in a relay for many hours of the night to raise money for cancer. Student Council is also eager to sell spirit wear during their spring sale. They want to make room for all the new apparel coming in next year.

Holy Trinity has had their senior prom dance earlier this month with large success and many lasting memories among students. Holy Trinity also had a recent GLOW dance which sold many tickets and was considered a success by the student body. Holy Trinity was also happy to be the host of the Catholic Student Leadership Awards this month.

St John's College has been promoting their Inside Ride event that took place on May 15th for quite some time. This event raised lots of money for Coast to Coast against cancer with the top team donating over two thousand dollars and the top individual donor donating nine hundred dollars. The senior prom is coming up very soon for St John's students on May 31st. Prom committee and staff have been putting in many hours for the hope that it will be a fond memory for the students involved. Student Council will also be hosting the second annual Coffee House for student early June in the courtyard, weather permitting.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Report.

2018-19
Trustee Meetings and Events

| Date | Time | Meeting/Event | New / Revised |
|----------------------|----------------------------------|---|----------------------|
| May 15, 2019 | 3:00 pm | Executive Council Mtg. | |
| May 21, 2019 | 9:30 am 7:00 pm | SEAC Meeting Committee of the Whole | |
| May 28, 2019 | 9:00 am 7:00 pm | STSBHN Meeting Board Meeting | |
| May 30-June 1, 2019 | | CCSTA AGM | |
| June 5, 2019 | 10:30 am | SAL In-take – Holy Trinity | |
| June 12, 2019 | 3:00 pm | Executive Council Mtg. | |
| June 13, 2019 | 9:00 am 1:00 pm | SAL In-take – St. John's SAL In-take – Assumption | |
| June 18, 2019 | 9:30 am 7:00 pm | SEAC Meeting Committee of the Whole | |
| June 25, 2019 | 7:00 pm | Board Meeting | |
| June 27, 2019 | 4:45 pm 6:30 pm 7:00 pm | Assumption College Graduation Holy Trinity Graduation St. John's College Graduation | |

Meetings scheduled at the Call of the Chair: Accommodations Committee, Audit Committee, Budget Committee, Communications and Information Technology Advisory Committee, Legal Expenses Review Committee, Mental Health Leadership Steering Committee, Policy Committee